Parkway
CORPORATE LIMITED

5/45 Bunnett St
Sunshine North
VIC, Australia, 3020
ABN: 62 147 346 334

25 October 2024

Dear Shareholder,

Annual General Meeting – Notice of AGM and Proxy Form

Parkway Corporate Limited ("**Parkway**" or the "**Company**") (ASX: PWN) is convening an Annual General Meeting ("**Meeting**") to be held virtually via Automic's platform on Wednesday, 27 November 2024 at 10.00am (AEDT).

In accordance with the *Corporations Amendments (Meetings and Documents) Act* 2022 (Cth) which came into effect on 1 April 2022, the Company will not be dispatching physical copies of the Notice of Annual General Meeting ("**Notice of AGM**") unless specifically requested to do so. Instead, the Notice of AGM is being made available to shareholders electronically and can be viewed and downloaded online at the following link: https://www.automicgroup.com.au/virtual-agms. The Notice of AGM will also be posted on the Company's ASX market announcements page. Shareholders are encouraged to complete and lodge their proxies online or otherwise in accordance with the instructions set out in the proxy form and the Notice of AGM. A copy of your personalised proxy form is enclosed with this letter for your convenience. Your proxy voting instructions must be received by 10.00am (AEDT) on 25 November 2024, being not less than 48 hours before the commencement of the Meeting. Any proxy voting instructions which are received after that time will not be valid for the Meeting. The Company strongly encourages shareholders to lodge a directed proxy form.

To access the Meeting online (Registration will open 30 minutes prior to the meeting):

1. Open your internet browser and go to investor.automic.com.au.
2. Login with your username and password or click "**register**" if you haven't already created an account. **Shareholders are encouraged to create an account prior to the start of the Meeting to ensure there is no delay in attending the Meeting online.**
3. After logging in, a banner will be displayed at the bottom of your screen
4. Click on "**Register**" and follow the steps
5. Click on the URL to join the webcast where you can view and listen to the Meeting.
6. Once the Chair of the Meeting has declared the poll open for voting click on "**Refresh**" to be taken to the voting screen
7. Select your voting direction and click "**save**" to submit your vote. Note that you cannot amend your **vote after it has been submitted**

Attending the Meeting online enables Shareholders to view the Meeting live and to also ask questions and cast votes at the appropriate times whilst the Meeting is in progress. Further information and support on how to use the platform is available on the Share Registry website – www.automic.com.au. It is recommended that you register to use the registry website well in advance of the Meeting to save time on the day of the Meeting. Should you have any difficulties, you can contact the registry by telephone on 1300 288 664 (within Australia) and +61 2 9698 5414 (overseas). A complete guide to registering your attendance and voting at the virtual meeting is also available to view and download https://www.automicgroup.com.au/virtual-agms**.** The Notice of AGM is important and should be read in its entirety. If you are in doubt as to the course of action you should follow, you should consult your financial adviser or other professional adviser.

Yours faithfully,

Amanda Wilton-Heald
Company Secretary
Parkway Corporate Limited